



OPCC

Office of the Police &
Crime Commissioner
for Gloucestershire

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SPONSOR: CC Hansen

DECISION NUMBER: 03/2022
(to be completed on approval)

SUBMITTED TO: Chris Nelson, Police & Crime Commissioner for Gloucestershire

SUBJECT: Summary of papers agreed at Constabulary Governance Board held on 25 April 2022.

EXECUTIVE SUMMARY:

Constabulary Governance Board met on the above date and was attended by the following persons – Chief Constable, ACC Crime, Justice and Vulnerability; ACC Local Policing and Public Contact; Head of People Services and Workforce Development; Chief Finance Officer; Head of Public Affairs; Detective Chief Superintendent Partnerships, Supportive Leadership and Wellbeing, Detective Chief Superintendent Transformation Programme, OPCC – Deputy Chief Executive, Chief Constable`s Chief of Staff and Jenny Fullerton.

The following paper was discussed at CGB and is shared with PCC Governance Board for decision and information:-

For decision:

1. Records Management - Niche business case

RECOMMENDATION:

Recommendations approved with a contingency budget and other financial matters to be approved through the Finance Panel.

OUTCOME/APPROVAL BY:



Signature:

Date 26 April 2022

Police and Crime Commissioner for Gloucestershire

Public Access to Information

Information in this form and associated reports is subject to the Freedom of Information Act 2000 and the Elected Local Policing Bodies (Specified Information) Order 2011. Where it has been indicated that this is a decision of significant public interest, all of this form except Part Two will be made available on the website of the OPCC.

Any information that should not be automatically available on request should not be included in Part One but instead on a separate Part Two form.

Is this a decision of significant public interest?

This includes a decision with any impact on the community, expenditure in excess of £50,000, or any decision that would be of obvious interest to the media or the general public

Details contained within the matrix for each paper.

Is there a Part Two form?

This section should only include information that, if published:

- a) would, in the view of the chief officer of the police, be against the interests of national security;*
- b) might, in the view of the chief officer of police, jeopardise the safety of any person;*
- c) might, in the view of the chief officer of police, prejudice the prevention or detection of crime, the apprehension or prosecution of offenders, or the administration of justice; or*
- d) is prohibited by any enactment.*
- e) breaches commercial sensitivity*

No – no part 2 forms for any papers.

| ORIGINATOR CHECKLIST (MUST BE COMPLETED) | Comments including who has approved the report if applicable |
|---|---|
| Has legal advice been sought on this submission if required? | Details contained within the matrix for each paper. |
| Has the Chief Finance Officer been consulted, if required? | Details contained within the matrix for each paper. |
| Have equality, diversity and human rights implications been considered, as appropriate? | Details contained within the matrix for each paper. |
| Has consultation been undertaken with people or agencies likely to be affected by the recommendation? | Details contained within the matrix for each paper. |
| Has communications advice been sought on areas of likely media, community, staff or partner interest and how they might be managed? | Details contained within the matrix for each paper. |
| Have all relevant implications and risks been considered? | Details contained within the matrix for each paper. |

PART ONE – For publication

1. Records Management - Niche business case

This paper was presented by Zoe Durrant and followed on from the recent Outline Business Case (OBC) which was delivered at the Transformation board meeting in September 2019. This report requested that further work was completed to review and understand a number of options for a replacement Core Records Management System (RMS).

The paper presented to CGB recommended that the Force moves from the existing Unifi core RMS to Niche core RMS.

The introduction of Niche will provide a number of benefits and remove a number of risks associated with Unifi – not least the fact that with the exception of Police Scotland, we are the only force using this system. The introduction of Niche RMS will provide a transformational change to Gloucestershire's delivery of policing. It will be as far as possible a single Core RMS solution for managing records with the removal of legacy systems and provide opportunities to collaborate and a number of `work-around` solutions involving additional databases and add-ons, will no longer be necessary.

Costs involved with the proposal presented to CGB include:-

- In years 1 and 2, implementation costs will be £940k and licence costs will be £715k.
- New additional resources to support implementation in year 1 and year 2 are required at a cost of £543k and £496k – total £1,039k. (See FBC Section 6.1 and 9.0).
- Niche Licence, Annual Support and Maintenance over an 8 year period will be £1285k

Annual revenue for the current UNIFI system is currently £314k (2019/ 20 invoice) and this will rise in line with the retail price index from December 2022. Over the same 8 year time frame Service and Maintenance would cost £2,543k – this figure does not include development costs which would require additional expenditure.

In years 1 and 2 there would be no revenue costs for the Niche Core RMS solution due to the implementation phase and up front capital investment. However, in year 3 to 8 the Constabulary could see a decrease in costs by as much as £226k per annum by making the change from Unifi to Niche, making a total saving over that period of around £1,356k.

Additional savings could be available dependent upon the legacy systems being decommissioned post go-live of Niche. Systems which would no longer be required could include for example Compact, Innkeeper, Pronto and Socrates. This would require a business decision to be made to ensure business processes are not compromised.

Total costs over the 8 year period for Niche are assessed as £3,265k.

In year 1 and 2, the investment required is £2,684k which will be financed through £750k – Transformation fund plus £1,933k from contingency funds. In years 3 to 8, the annual

costs are £95k (which are significantly lower than the current annual £329k being paid for Unifi).

When comparing like for like costs over the 8 year period, Niche is assessed as a total of £3,265k compared to Unifi at £2,922k – a total increase of £343k.

The recommendations put before CGB were as follows:

- Adopt Option 3 to move to a new Core RMS as outlined in the FBC, namely NICHE Core RMS.
- Approves the scope and project approach to Core RMS delivery. Acknowledge that there will be a payment milestone plan negotiated with the supplier which will take into account appropriate gateways for payments.
- Acknowledges that there will need to be an incremental approach to recruitment of resources and any required funding is made available at the appropriate time.
- Acknowledge that full benefit profiling and realisation plan will be further developed as the project progresses.
- Adopt a standalone on premise single instance of Niche.
- Support the roll out of Inter Niche in the region in line with the Regional Collaboration plan.
- Approves the funding of Option 3 over an 8 year period.
- Approve our initial data quality proposal that adopts a pragmatic threat harm risk approach and allow for further resources to develop that approach.
- Approve that during implementation and delivery of a new Core RMS that this should be the sole priority of the organisation in terms of IT system replacement and unless absolutely necessary no other IT systems project should be approved.
- Note that a contingency fund is absent from the budget.

The Chief Constable agreed with the recommendations.

Recommendation for PCC Governance board

The paper is now remitted to PCC Governance Board for approval of this recommendation.