



**OPCC**

Office of the Police &  
Crime Commissioner  
for Gloucestershire

**AUTHOR: Gary Thompson**

**SPONSOR: DCC Jon Stratford**

**DECISION NUMBER: 03/2021**  
*(to be completed on approval)*

**SUBMITTED TO: Chris Nelson, Police & Crime Commissioner for Gloucestershire**

**SUBJECT: Summary of papers agreed at Constabulary Governance Board 16 June 2021.**

**EXECUTIVE SUMMARY:**

Constabulary Governance Board met on 16 June 2021 and was attended by the following persons - Chief Constable, Deputy Chief Constable, ACC Crime, Justice and Vulnerability, Detective Chief Superintendent Operational Standards and Performance, Head of People Services and Workforce Development, Chief Finance Officer, Head of Public Affairs, OPCC – Deputy Chief Executive, Chief Constable`s Chief of Staff and Jenny Fullerton.

Apologies were offered by ACC Local Policing due to annual leave.

The following papers were discussed and are shared with PCC Governance Board.

For decision:-

1. **Section 106 – funding application**

For information:-

1. **ICT service model – outline business case**
2. **Policies – for final approval**

**RECOMMENDATION:**

**PCC Governance Board is asked to note the papers presented to CGB and the decisions taken and where appropriate, to support those decisions.**

**OUTCOME/APPROVAL BY:**

**Section 106 – funding application**

It was agreed that further exploratory work around Section 106 is required with an improved proposal around a holistic approach.



Signature:

Date: 22.06.21

**Police and Crime Commissioner for Gloucestershire**

**Public Access to Information**

*Information in this form and associated reports is subject to the Freedom of Information Act 2000 and the Elected Local Policing Bodies (Specified Information) Order 2011. Where it has been indicated that this is a decision of significant public interest, all of this form except Part Two will be made available on the website of the OPCC.*

*Any information that should not be automatically available on request should not be included in Part One but instead on a separate Part Two form.*

**Is this a decision of significant public interest?**

*This includes a decision with any impact on the community, expenditure in excess of £50,000, or any decision that would be of obvious interest to the media or the general public*

Details contained within the matrix for each paper.

**Is there a Part Two form?**

*This section should only include information that, if published:*

- a) would, in the view of the chief officer of the police, be against the interests of national security;*
- b) might, in the view of the chief officer of police, jeopardise the safety of any person;*

No – no part 2 forms for any papers.

<p>c) <i>might, in the view of the chief officer of police, prejudice the prevention or detection of crime, the apprehension or prosecution of offenders, or the administration of justice; or</i>  d) <i>is prohibited by any enactment.</i>  e) <i>breaches commercial sensitivity</i></p>	
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<b>ORIGINATOR CHECKLIST (MUST BE COMPLETED)</b>	<b>Comments including who has approved the report if applicable</b>
Has legal advice been sought on this submission if required?	Details contained within the matrix for each paper.
Has the Chief Finance Officer been consulted, if required?	Details contained within the matrix for each paper.
Have equality, diversity and human rights implications been considered, as appropriate?	Details contained within the matrix for each paper.
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	Details contained within the matrix for each paper.
Has communications advice been sought on areas of likely media, community, staff or partner interest and how they might be managed?	Details contained within the matrix for each paper.
Have all relevant implications and risks been considered?	Details contained within the matrix for each paper.

## **PART ONE – For publication**

### **For Decision:-**

#### **1. Section 106/ Community Infrastructure Levy – application for funding**

Finance panel in September 2020 considered a paper which requested a budget of £18k per annum to support payment of planning consultancy fees in order to assist the OPCC and Constabulary in identifying opportunities for future developer contributions and with claiming Section 106 funding. This paper was not supported as there was insufficient detail to make a decision.

The NPCC supports the submission of section 106 applications to support the delivery of policing services to new communities and the Corporate Strategy contains an objective which states “we will maximise opportunities to receive developer and other financial contributions towards policing infrastructure”.

Even without specialist support, the Force has received notification from Tewkesbury Borough Council that a section 106 application was successful and that £30k in funding was being passed to the Constabulary to fund two vehicles and mobile data equipment.

The Constabulary has also received notification that we are due to receive approximate £107k from the Perrybrook development in Brockworth to support the delivery of policing functions (due to be paid in 2021).

The paper presented to CGB recommended that a small sum of money is provided to fund specialist advice on an ‘invest to save’ basis, for a period of three years.

The paper also sought approval for the Section 106 methodology which was detailed in the paper.

### **Decision at CGB**

The paper was discussed in depth and CGB approved the following recommendations:-

1. Allocate a budget of £18k per annum (for the next three years) to section 106 and CIL applications to be managed by the Environmental Manager on behalf of the Constabulary
2. Approve the methodology adopted in bidding for Section 106/ CIL monies

### **Recommendation for PCC Governance board**

The paper is now remitted to PCC Governance Board with the request that the decision is approved.

## **For information:-**

### **1. ICT Service model – outline business case**

The paper presented to CGB, detailed the work which had been completed by Zoe Durrant and Rob Campbell (head of ICT) around the planned changes to the ICT department along with some initial objectives, impacts and risks of the ICT Service Model.

The review and redesign of the ICT Service Model is an item within the Transformation Portfolio with the intended result being a fit for purpose/ fit for the future ICT service model with a structure that is stable, scalable and can be reasonably expected to adapt to changes in technological advances as the organisational context develops.

Budget provision has been made within the Transformation Portfolio and the paper outlines the work required to develop an understanding of the total implementation costs.

### **Decision at CGB**

The paper was discussed in depth and CGB approved the recommendations:-

- Authorisation is given to progress to the next phase of business case development, recognising that there will be an impact on resources within Finance, ICT, HR, Change and Legal. It should be noted that a number of projects will overlap (including Core HR) and that they will all call upon the same resources and that this will ultimately have to be taken into consideration as delays may occur
- note the proposed outline service model and support the development of a detailed design and note the recommendation to retain an in-house model. This approach will be kept under review and if collaboration opportunities become apparent, these too, will be considered as the business case develops
- note the wider risks in terms of employee relations, morale, cost, pay inequalities
- note the next steps which include to develop the final service model, cost estimates, align strategic touchpoints, refine organisational design implementation plan, risk assessment, assurance via external party, and setup of a governance group
- note there will be costs associated with the management of change.

### **Recommendation for PCC Governance board**

The paper is now remitted to PCC Governance Board for information.

### **3. Policies for sign-off at CGB**

The following policies were presented at CGB for sign-off. All the policies have been considered by other boards prior to CGB.

Policies for noting:-

- Storage of sensitive information – SOCO vans
- Welfare Support Policy & Discipline investigations
- Leave Policy
- Cyber Incident response
- Vulnerability and Patch Management ICT
- CJD Case Management
- Management of Change
- Retirement
- Agile working

#### **Decision at CGB**

CGB noted the policies along with a request from the Chief Constable that the policy owners reviewed the contents to ensure that any references to the previous Police and Crime Plan were re-worded – this is now in hand.

#### **Recommendation for PCC Governance board**

The policies are remitted to PCC Governance Board for information.

#### **Summary**

PCC Governance board is asked to approve the funding application for Section 106 applications and note the other papers presented at CGB.

**SPONSORING BOARD MEMBER APPROVAL**

**Name:** Jon Stratford

**Job title:** Deputy Chief Constable



**Signature:**

**Date:** 17/06/2021

**CHIEF EXECUTIVE APPROVAL**

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.



**Signature:**

**Date:** 17/06/2021