



**OPCC**  
Office of the Police &  
Crime Commissioner  
for Gloucestershire

# Terms of Reference

## 2021 PCC Election Board

Version 1: February 2021

### Aim

To oversee effective and legal working arrangements from the current PCC term through to the PCC election in May 2020 for the OPCC, Constabulary and partners and to do so without prejudice to any other legislative requirements.

To ensure that the OPCC, Constabulary and partners are prepared for the 2020 PCC election and can effectively respond to the needs and ways of working of the PCC.

To achieve these aims while being mindful of the demands of business as usual and services to residents in Gloucestershire.

### Role

The Board has been established to:

- Manage resourcing of preparations for the 2020 PCC election
- Consider risks and emerging issues
- Provide strategic direction and co-ordination
- Oversee the delivery of the 2020 PCC Election Action Plan
- Ensure staff in the Constabulary and OPCC are aware of their roles and duties

### Membership

#### OPCC:

- Richard Bradley (Chair) – Chief Executive
- Vanessa Pegler – PA to the Chief Executive of the OPCC
- Becky Beard – Policy Officer (CJ)
- Ruth Greenwood – Head of Policy, Performance and Strategy / Deputy Chief Executive

#### Joint OPCC & Constabulary:

- Hilary Allison – Head of Public Affairs

#### Constabulary:

- Deputy Chief Constable Jon Stratford
- Detective Chief Inspector Neil Drakeley
- Mike Griffiths – Senior Legal Advisor

#### Partners:

- On an invite basis

### Frequency of meetings and duration of the board

Meetings are to be held monthly and administered by the OPCC from September 2019 to May 2020.

### Reporting arrangements

To OPCC / COG as required