



**OPCC**

Office of the Police &  
Crime Commissioner  
for Gloucestershire

**AUTHOR:** Peter Skelton

**SPONSOR:** Peter Skelton, Chief  
Finance Officer

**DECISION NUMBER:** D22-2019

*(to be completed on approval)*

**SUBMITTED TO:** Martin Surl, Police & Crime Commissioner for Gloucestershire

**SUBJECT:** South West Police Procurement Department Annual Review 2018/19

**EXECUTIVE SUMMARY:**

The Annual Review for the South West Police Procurement Department (SWPPD) for 2018/19 is presented to the meeting for noting. The report has been presented to the Regional Procurement Board. The CFO represents the PCC and the Chief Constable on this Board.

The main points to note from the report are:

- SWPPD launched in April 2012
- Cost for 2018/19 for Gloucestershire was £174k
- Cashable on-going savings of £159k were recorded for Gloucestershire in 2018/19
- The impact of the Police Commercial Organisation (PCO) on the current SWPPD functions will have to be reviewed.

**RECOMMENDATION:**

That the report from SWPPD is noted.

**OUTCOME/APPROVAL BY:**

Signature:

Date: 27 August 2019

**Police and Crime Commissioner for Gloucestershire**

<p><b>Public Access to Information</b></p> <p><i>Information in this form and associated reports is subject to the Freedom of Information Act 2000 and the Elected Local Policing Bodies (Specified Information) Order 2011. Where it has been indicated that this is a decision of significant public interest, all of this form except Part Two will be made available on the website of the OPCC.</i></p> <p><i>Any information that should not be automatically available on request should not be included in Part One but instead on a separate Part Two form.</i></p>	
<p><b>Is this a decision of significant public interest?</b></p> <p><i>This includes a decision with any impact on the community, expenditure in excess of £50,000, or any decision that would be of obvious interest to the media or the general public</i></p>	<p><b>Yes</b></p>
<p><b>Is there a Part Two form?</b></p> <p><i>This section should only include information that, if published:</i></p> <ul style="list-style-type: none"> <li>a) <i>would, in the view of the chief officer of the police, be against the interests of national security;</i></li> <li>b) <i>might, in the view of the chief officer of police, jeopardise the safety of any person;</i></li> <li>c) <i>might, in the view of the chief officer of police, prejudice the prevention or detection of crime, the apprehension or prosecution of offenders, or the administration of justice; or</i></li> <li>d) <i>is prohibited by any enactment.</i></li> <li>e) <i>breaches commercial sensitivity</i></li> </ul>	<p><b>No</b></p>

<b>ORIGINATOR CHECKLIST (MUST BE COMPLETED)</b>	<b>Comments including who has approved the report if applicable</b>
Has legal advice been sought on this submission if required?	No
Has the Chief Finance Officer been consulted, if required?	Yes
Have equality, diversity and human rights implications been considered, as appropriate?	N/A
How is the recommendation consistent with the objectives of the Police and Crime Plan?	This is the Annual Review for SWPPD who undertake all strategic contract management for the force.
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	Report presented to and agreed at Regional Procurement Board
Has communications advice been sought on areas of likely media, community, staff or partner interest and how they might be managed?	No
Have all relevant implications and risks been considered?	Yes

## **PART ONE – For publication**

### **1. Purpose of the report**

To present the South West Police Procurement Department Annual Review for 2018/19 for noting.

### **2. Background**

- The South West Police Procurement Department (SWPPD) was launched on 1<sup>st</sup> April 2012 and has now operated for over seven years. SWPPD is well regarded by the Home Office and is seen as good practice for regional collaboration in procurement.
- The total cost for SWPPD in 2018/19 was £1.024m, and Gloucestershire's share of the costs was £174k.
- The significant work in 2018/19 is listed in the report and includes work on PEQF and multi-functional devices (MFDs). Annual on-going savings for Gloucestershire of £159k were identified in 2018/19, mainly for MFDs (£74k), cleaning and ICT.
- The Head of SWPPD, Stuart Jose, has led the Collaborative Law Enforcement Programme (CLEP), and forces are on target to deliver £100m procurement savings by March 2021. Stuart has also been able to keep the Procurement Board briefed on developments with the Police Commercial Organisation (PCO). A review of the PCO function, and its impact on the current SWPPD functions will be required.
- There have been issues recently with identifying procurement routes for ICT and for transformation projects. The CFO is meeting with SWPPD and will prepare a report listing the benefits and issues with procurement options such as tender, framework and G Cloud.

### **3. Recommendation(s)**

That the Annual Review is noted.

### **4. Financial and resource implications**

- The costs for Gloucestershire in 2018/19 were £174k (total costs £1.024m).
- Annual on-going savings of £159k were identified for Gloucestershire (total £1.5m for the year).

### **5. Risk assessment**

N/A

### **6. Equality & Diversity impact assessment**

N/A

### **7. Environmental impact assessment**

N/A

8. **Consultation**  
Report approved at the Regional Procurement Board.
9. **Discussed with Communications & Engagement**  
N/A
10. **Conclusion**  
That the Annual Review is noted.

**SPONSORING BOARD MEMBER APPROVAL**

**Name:** Peter Skelton

**Job title:** Chief Finance Officer

**Signature:** Peter Skelton

**Date:** 20<sup>th</sup> August 2019

**CHIEF EXECUTIVE APPROVAL**

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.



**Signature:**

**Date:** 20 August 2019