



AUTHOR: Peter Skelton

SPONSOR: Peter Skelton, Chief Finance Officer

DECISION NUMBER: D18-2019

SUBMITTED TO: Martin Surl, Police & Crime Commissioner for Gloucestershire

SUBJECT: Review of Corporate Governance Framework

EXECUTIVE SUMMARY:

The Corporate Governance Framework states how the two corporations sole, the PCC and the Chief Constable, are governed. The Framework should be reviewed annually. The Framework has been reviewed by the Chief Executive and the Chief Finance Officer and has been considered by the Joint Audit Committee. The only changes made to the Framework relate to:

- Clarification of who can sign s.22A Collaboration Agreements on behalf of the PCC and the Chief Constable, and
- The approval of exit payments for police staff.

The changes to the Framework are highlighted

RECOMMENDATION:

That the revised Corporate Governance Framework (2019 Edition) is approved.

OUTCOME/APPROVAL BY:

Signature:

A handwritten signature in black ink, appearing to read 'MAS', written over a white rectangular box.

Police and Crime Commissioner for Gloucestershire

Date: 25 June 2019

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|--|-------------------|
| <p>Public Access to Information</p> <p><i>Information in this form and associated reports is subject to the Freedom of Information Act 2000 and the Elected Local Policing Bodies (Specified Information) Order 2011. Where it has been indicated that this is a decision of significant public interest, all of this form except Part Two will be made available on the website of the OPCC.</i></p> <p><i>Any information that should not be automatically available on request should not be included in Part One but instead on a separate Part Two form.</i></p> | |
| <p>Is this a decision of significant public interest?</p> <p><i>This includes a decision with any impact on the community, expenditure in excess of £50,000, or any decision that would be of obvious interest to the media or the general public</i></p> | <p>Yes</p> |
| <p>Is there a Part Two form?</p> <p><i>This section should only include information that, if published:</i></p> <ul style="list-style-type: none"> a) <i>would, in the view of the chief officer of the police, be against the interests of national security;</i> b) <i>might, in the view of the chief officer of police, jeopardise the safety of any person;</i> c) <i>might, in the view of the chief officer of police, prejudice the prevention or detection of crime, the apprehension or prosecution of offenders, or the administration of justice; or</i> d) <i>is prohibited by any enactment.</i> e) <i>breaches commercial sensitivity</i> | <p>No</p> |

| ORIGINATOR CHECKLIST (MUST BE COMPLETED) | Comments including who has approved the report if applicable |
|---|--|
| Has legal advice been sought on this submission if required? | Framework reviewed by Chief Executive and Chief Finance Officer. |
| Has the Chief Finance Officer been consulted, if required? | Yes |
| Have equality, diversity and human rights implications been considered, as appropriate? | N/A |
| How is the recommendation consistent with the objectives of the Police and Crime Plan? | The Framework states how the two corporations sole, the PCC and the Chief Constable, will be governed. Good governance is crucial for achieving the objectives within the Police and Crime Plan. |
| Has consultation been undertaken with people or agencies likely to be affected by the recommendation? | Yes. Presented to Audit Committee on 19 th June 2019. |
| Has communications advice been sought on areas of likely media, community, staff or partner interest and how they might be managed? | No |
| Have all relevant implications and risks been considered? | Yes |

PART ONE – For publication

1. Purpose of the report

To present the revised Corporate Governance Framework (2019 Edition) to the meeting for approval.

2. Background

- The Corporate Governance Framework states how the two corporations sole, the PCC and the Chief Constable, will be governed and contains a number of documents including the Financial Regulations and Standing Orders. The Framework was first approved in 2012, after the election of the PCC.
- The Framework should be reviewed annually. It was last reviewed in 2017/18, and the revised Framework was approved at PCC Governance Board in March 2018.
- The Framework has been reviewed by the Chief Executive and the Chief Finance Officer. Two changes have been proposed:
 - On Pages 15 and 16 additional wording has been added regarding exit payments made to staff, so that the Chief Executive and the Chief Finance Officers are notified of potential payment sat the earliest opportunity and funding is agreed.
 - On Pages 7,13 and 14 wording has been added to clarify who can sign s.22A Collaboration Agreements on behalf of the PCC and on behalf of the Chief Constable:
 - For the PCC the Chief Executive will sign the agreements.
 - For the Chief Constable the agreements will be signed by either the Chief Constable or the Deputy Chief Constable.
- The Framework has been sent to Audit Committee members and will be discussed at the Audit Committee meeting on 19th June 2019.

3. Recommendation(s)

That the revised Framework is approved.

4. Financial and resource implications

There are no financial implications.

5. Risk assessment

N/A

6. Equality & Diversity impact assessment

N/A

7. Environmental impact assessment

N/A

8. Consultation

Audit Committee consulted on the Framework and the proposed amendments.

9. Discussed with Communications & Engagement

N/A

10. Conclusion

That the revised Framework is approved.

SPONSORING BOARD MEMBER APPROVAL

Name: Peter Skelton

Job title: Chief Finance Officer

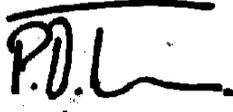
Signature: Peter Skelton

Date: 13th June 2019

CHIEF EXECUTIVE APPROVAL

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.

Signature:



Date: 17 June 2019