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SPONSOR: DCC Jon Stratford

DECISION NUMBER: D06-2019

SUBMITTED TO: Martin Surl, Police & Crime Commissioner for Gloucestershire

SUBJECT: Environmental Update

EXECUTIVE SUMMARY:

The Constabulary is the only force in the whole country which holds ISO 14001:2015 certification for Environmental Management. Every 3 years, the Constabulary is inspected to ensure that the high standards required by certification are being maintained.

The latest inspection has recently taken place and the Constabulary was assessed as still meeting the required standard. The attached report contains details of the findings from the latest Lloyds Register external environmental audit, internal audits and the progress on invest to save projects.

This all links to the Carbon Management Plan (CMP) which defines the Constabulary's strategic carbon management programme for the next 5 years. The CMP details the source of Gloucestershire Constabulary's carbon emissions and establishes a baseline.

It is a requirement of the 2015 Standard that the organisation confirms that's its environmental performance is aligned with its strategy and key business processes.

RECOMMENDATION:

This report is for information – no decisions are required.

OUTCOME/APPROVAL BY:

Signature: 

Police and Crime Commissioner for Gloucestershire

Date: 26 March 2019

<p>Public Access to Information</p> <p><i>Information in this form and associated reports is subject to the Freedom of Information Act 2000 and the Elected Local Policing Bodies (Specified Information) Order 2011. Where it has been indicated that this is a decision of significant public interest, all of this form except Part Two will be made available on the website of the OPCC.</i></p> <p><i>Any information that should not be automatically available on request should not be included in Part One but instead on a separate Part Two form.</i></p>	
<p>Is this a decision of significant public interest?</p> <p><i>This includes a decision with any impact on the community, expenditure in excess of £50,000, or any decision that would be of obvious interest to the media or the general public</i></p>	<p>Yes – protecting the environment and the Constabulary's performance is monitored in the Police and Crime Plan.</p>
<p>Is there a Part Two form?</p> <p><i>This section should only include information that, if published:</i></p> <ul style="list-style-type: none"> a) <i>would, in the view of the chief officer of the police, be against the interests of national security;</i> b) <i>might, in the view of the chief officer of police, jeopardise the safety of any person;</i> c) <i>might, in the view of the chief officer of police, prejudice the prevention or detection of crime, the apprehension or prosecution of offenders, or the administration of justice; or</i> d) <i>is prohibited by any enactment.</i> e) <i>breaches commercial sensitivity</i> 	<p>No</p>

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	Comments including who has approved the report if applicable
Has legal advice been sought on this submission if required?	No
Has the Chief Finance Officer been consulted, if required?	No
Have equality, diversity and human rights implications been considered, as appropriate?	Yes
Is the recommendation consistent with the objectives of the Police and Crime Plan?	Yes – Green and Pleasant County
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	Yes
Has communications advice been sought on areas of likely media, community, staff or partner interest and how they might be managed?	Yes
Have all relevant implications and risks been considered?	Yes

PART ONE – For publication

1. Purpose of the report

It is a requirement of the ISO 14001:2015 certification process that there is engagement at board level within the Constabulary. There is a requirement that the report's findings are presented and accepted by the Constabulary's Governance Board – this paper was presented at CGB in March 2019.

Failure to do so would jeopardise the ongoing certification.

The report is designed to update the PCC on the progress that the Constabulary has made in relation to environmental management along with associated plans around the introduction of the Carbon Management Plan.

The report contributes to the delivery plan for the Green and Pleasant County portfolio in the Police and Crime Plan, the Corporate Strategic Plan (specifically objectives 5 and 7).

Organisational/operational impacts – environmental impacts are included in the report.

2. Background

Gloucestershire Constabulary achieved ISO 14001 certification in 2006 and completed our initial Carbon Management Plan in 2011. The ISO standard has been upgraded and we are now being audited against the 2015 version of the standard.

The contents of this report reflect the information required to comply with the management review clause in the standard.

The report includes details regarding:-

- The status of actions from previous management reviews
- Changes in:-
 1. External and internal issues relevant to the environmental management system
 2. The needs and expectations of interested parties, including compliance obligations
 3. The significant environmental aspects
 4. Risks and opportunities
- The extent to which environmental objectives within the delivery plan have been achieved
- Information on the organisations environmental performance trends including
 1. Non conformities and corrective actions
 2. Monitoring and measurement results
 3. Fulfilment of compliance obligations
 4. Audit results
- Adequacy of resources
- Relevant communication from interested parties including complaints

- Opportunities for continual improvement

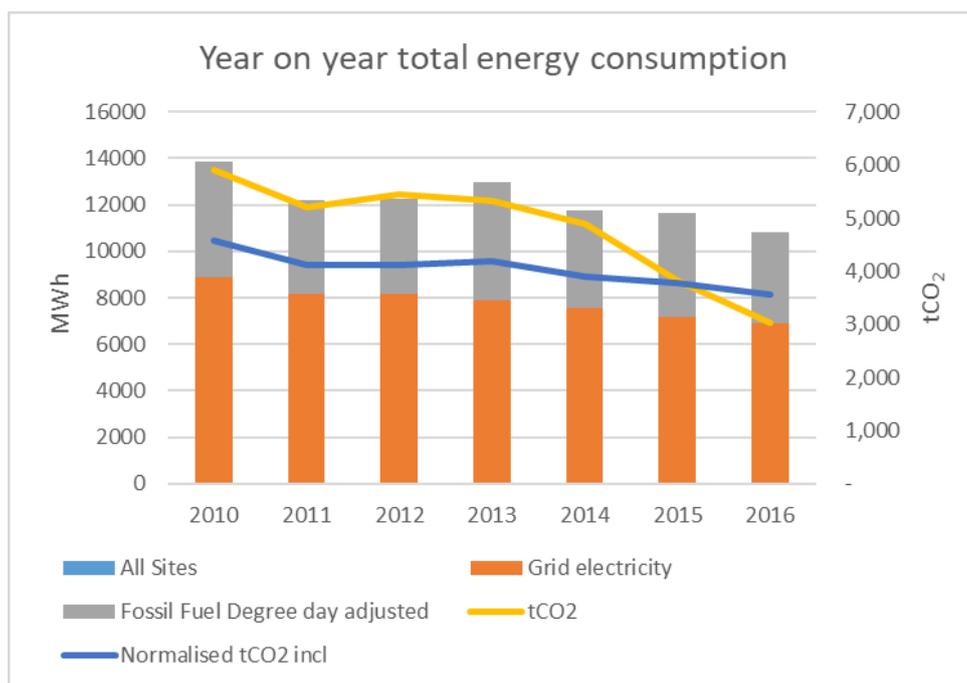
The expected outputs of the management review include:-

1. Conclusions on the continuing suitability, adequacy and effectiveness of the environmental management system
2. Decisions relating to continual improvement opportunities
3. Decisions related to any need for changes to the environmental management system including resources
4. Actions, if needed, when environmental objectives have not been achieved
5. Opportunities to improve integration of the environmental management system with other business processes
6. Any implications for the strategic direction of the organisation

Status of actions from previous management reviews

- Progressing the external audit Lloyds Register findings – Actions are being taken to close the findings at the next audit in July 2019.
- Staff awareness – the Environmental Manager has presented at induction training days, IDLDP, senior management meetings and training days for new control room staff to raise awareness.
- Completion of Carbon Management Plan - the plan is completed and a launch, in conjunction with the delivery plan for a Green and Pleasant County, is planned.

The chart below shows the historical energy consumption for gas and electricity with trend lines showing actual tCO₂ and normalised consumption normalised by floor area and heating degree days since 2010.



[Environmental update ISO14001:2015]

It shows the general decrease in energy consumption between 2010 and 2016 with actual CO (tCO₂- orange line) significantly reducing over the same period. However, when the tCO₂ figures are normalised for degree days and changing carbon factor the tCO₂ reduction in the blue line is less.

Policies

There is a requirement to approve the policies in order to comply with the ISO 14001 certification. These Policies have been developed and presented to CGB.

Changes

There are no changes to the significant environmental impacts, external or internal issues or the needs and expectations of interested parties. Risks and Opportunities have been assessed, but more work is required (see finding 2).

The risks and opportunities associated with interested parties and aligned with the Environmental Management System (EMS) should be included in business plans, but the majority of the plans do not contain any reference to environmental issues. The risks and opportunities specifically related to the EMS are included in the environmental risk register and on the Estates Business Plan. However the specific objectives relating to the EMS have transferred to Executive Support and this is reflected in the Estates Business Plan. A Business Plan for Executive Support has been drafted.

Compliance obligations include objectives within the Police and Crime Plan and Corporate Strategy, legal requirements and ensuring compliance with the requirements of interested parties. There are no changes to legislation to report but the new standard does require us to understand our obligations under contractual arrangements. This covers South West Police Procurement and outsourced activities such as management of the horses.

Extent to which environmental objectives have been achieved

The Delivery Plan for a Green and Pleasant County links into the ISO certification and the Carbon Management Plan. The Head of Public Affairs is the portfolio lead and the objectives have been set within the delivery plan.

Information on the organisations environmental performance including trends

External audit - non-compliances

2 findings remain open following the audit in January 2019

1. The processes for identifying risk and opportunity from aspects are not fully effective. Business plan drafted by relevant risks and opportunities and not yet recorded in governance and compliance process. Strategic risk review Group yet to meet..
2. The processes for planning actions to achieve objectives are not fully effective Parameters for monitoring the progress of the delivery plan not in place.

3 findings were closed

1. The processes for identifying the compliance obligations associated with interested parties
2. The process for audit planning is not fully effective, central processes covered by the requirements of the new standard e.g. Estates, Procurement, Governance and Compliance are not currently audited. Client will review the central processes that have an impact on the EMS and input these into an audit programme.

[Environmental update ISO14001:2015]

3. The process for corrective action was not fully effective. Client will schedule a periodic review of the action log to determine any trends and root causes that may require further action The process for corrective action – root cause analysis

The audit in January 2019 was a full recertification audit and 8 new findings were opened. A copy of the audit report is attached at Appendix 3

Operational audits

The annual programme of internal audits is in progress

Examples of trends in non-compliance.

- Waste transfer notes
 - i. Ensuring notes including part Es are available
- Legionellosis
 - i. Checks carried out on showers by cleaning contractor are not being recorded.
- Emergency preparedness
 - i. No evidence of a procedure/process for managing fire drills and actions following fire risk assessments.
 - ii. Out of date fire files at sites

Adequacy of resources

The Environmental Manager deals exclusively with all matters relating to our environmental credentials, on behalf of the Constabulary and the Office of the Police and Crime Commissioner.

Invest to save budget approved in November 2017. Projects planned and progressed are included in the Carbon Management Plan

A Green and Pleasant county portfolio sponsored by Hilary Alison. Regular update meetings to be arranged to include staff who will assist with delivery of the objectives.

Relevant communication from interested parties including complaints

- No current complaints
- No other communications

Opportunities for continual improvement

Presentations

- Senior Leaders Training
- SMTs

Carbon Management Plan

- Energy audits
- Invest to save projects

Delivery Plan objectives linked to Police and Crime Plan:-

1. Ensure the OPCC and the Constabulary seek new opportunities to reduce waste and pollution, while maintaining its ISO 14001 certification
2. Ensure the Constabulary carries out a root and branch audit of its environmental footprint, including energy audits
3. Develop a plan to work towards a paperless environment in the Constabulary and Office of the Police and Crime Commissioner (OPCC)
4. Ensure recycling of all recyclable waste becomes the norm, with opportunities to contribute located in all police buildings or locations
5. Ensure electrification of the fleet continues, where operationally viable
6. Properly evaluate and take note of the environmental credentials of the manufacturers and suppliers the Constabulary and the OPCC work with and buy from
7. Ensure the environment, sustainability, human and animal welfare issues – including use of plastic - are considered at every opportunity, including new initiatives, food choices, travel options and construction/refurbishment work
8. Value the importance of the working and wider outdoor environment and the positive impact it can have on the wellbeing of staff and communities, including considering opportunities presented by approaches such as social sustainability.

Outputs – require approval and ratification

- 1) Conclusions on the continuing suitability, adequacy and effectiveness of the environmental management system.
 - *The system continues to be suitable, adequate and effective for the organisation*
- 2) Decisions relating to continual improvement opportunities
 - *Approval of the delivery plan for a green and pleasant county with drive improved awareness of all areas of environmental management*
 - *Monitoring and targeting Utilities usage and Fleet Mileage. Other KPIs being considered*
 - *Operationally – adoption of the national strategy for rural and environmental crime*
- 3) Decisions related to any need for changes to the environmental management system including resources
 - *Dedicated resource reporting to Chief of Staff*
 - *Regular meetings of the Energy and Environmental Group to update delivery plan*
- 4) Actions, if needed, when environmental objectives have not been achieved
 - *Objectives to be set in line with delivery plan*
- 5) Opportunities to improve integration of the environmental management system with other business processes
 - *Completion of the consultation matrix on business cases and a wider understanding of environmental issues is required*

[Environmental update ISO14001:2015]

- *Environmental Group being set up to include representatives from key departments*
- 6) Any implications for the strategic direction of the organisation
- *The organisation has stated its commitment to the delivery of a Green and Pleasant County as detailed in the Police and Crime Plan. The monitoring and implementation of the Constabulary's environmental plan features regularly at Executive Board meetings. This should continue and no further action is currently required.*

3. Recommendation(s)

That PCC Governance Board notes the Constabulary's work on achieving recertification for ISO 14001:2015 and the ongoing work to ensure compliance with the Police and Crime Plan's Green and Pleasant County requirements.

4. Financial and resource implications

There are no specific financial implications in relation to this report, however, it should be noted that the Constabulary continues to identify opportunities to reduce our carbon management footprint. A target of a reduction of 15% by 2021 has been set. This in turn achieves financial savings across the organisation.

All Constabulary proposals and initiatives are considered in line with the Green and Pleasant County requirements contained within the Police and Crime Plan.

5. Risk assessment

There is a risk that if the Constabulary fails to maintain the high standard required by Lloyds in relation to the ISO 14001:2015 certification that the award will be removed.

This would damage public confidence in the Constabulary to deliver upon the requirements of the Police and Crime Plan.

Work continues to ensure that the Constabulary not only meets the requirements but look for opportunities to improve its approach to Environmental Management.

6. Equality & Diversity impact assessment

None apparent.

7. Environmental impact assessment

The whole report deals with the Environmental impact – details have not been reproduced for this section.

8. Consultation

The original report has been through Constabulary governance and approved by CGB where representatives from across the organisation were present.

9. Discussed with Communications & Engagement

The head of Communications and Engagement is the Strategic lead for the Green and Pleasant county initiative.

Plans are being developed to publicise the re-certification across the whole organisation and for a presentation ceremony to take place in July 2019 involving the Chief Constable and PCC.

10. Conclusion

The Constabulary is the only force in the whole country which has not only achieved but maintained ISO 14001:2015 certification.

This underlines the Constabulary's commitment to effectively managing its approach to the environment as well as fulfilling the requirements of the Police and Crime Plan's Green and Pleasant County commitments.

SPONSORING BOARD MEMBER APPROVAL

Name: Jon Stratford

Job title: Deputy Chief Constable

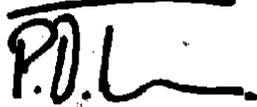


Signature:

Date: 19 March 2019

CHIEF EXECUTIVE APPROVAL

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.



Signature:

Date: 17 May 2019