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Originator:
Peter Skelton, Chief Finance Officer

Decision number: D24-2018

Submitted to: Martin Surl, Police & Crime Commissioner for Gloucestershire

Subject: Annual Governance Statements

Executive summary:

There is a statutory requirement for both the PCC and the Chief Constable to prepare an Annual Governance Statement which sets out the internal controls in place to ensure proper practices and good governance arrangements in accordance with the CIPFA/SOLACE Delivering Good Practice in Local Government: Framework (2016).

The report presents the two statements to Governance Board for noting. The statements conclude that the current governance arrangements have been reviewed and the PCC, the Chief Constable, the Chief Executive and the Chief Finance Officer for the PCC are satisfied that the arrangements for governance, risk management and control are adequate and effective. The paper states that there are no significant governance issues.

Recommendation:

That the two statements are noted and:

- The PCC's Annual Governance Statement will be signed by the PCC, the Chief Executive and the Chief Finance Officer, and
- The Chief Constable's Annual Governance Statement will be signed by the Chief Constable and the Chief Finance Officer.

The Statements will be signed, with the Statements of Accounts on 27th July 2018, following the Audit Committee meeting.

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Outcome/approval by:

Signature:

A handwritten signature in black ink, appearing to be 'M. S. I.', written over a horizontal line.

Date: 24/07/2018

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<p>Public access to information</p> <p><i>Information in this form and associated reports is subject to the Freedom of Information Act 2000 and the Elected Local Policing Bodies (Specified Information) Order 2011. Where it has been indicated that this is a decision of significant public interest, all of this form except Part Two will be made available on the website of the OPCC.</i></p> <p><i>Any information that should not be automatically available on request should not be included in Part One but instead on a separate Part Two form.</i></p>	
<p>Is this a decision of significant public interest?</p> <p><i>This includes a decision with any impact on the community, expenditure in excess of £50,000, or any decision that would be of obvious interest to the media or the general public</i></p>	<p>Yes. The statements confirm that the arrangements for governance, risk management and control are adequate and effective and that there are no significant governance issues.</p>
<p>Is there a Part Two form? <i>This section should only include information that, if published:</i></p> <ul style="list-style-type: none"> <i>a) would, in the view of the chief officer of the police, be against the interests of national security;</i> <i>b) might, in the view of the chief officer of police, jeopardise the safety of any person;</i> <i>c) might, in the view of the chief officer of police, prejudice the prevention or detection of crime, the apprehension or prosecution of offenders, or the administration of justice; or</i> <i>d) is prohibited by any enactment.</i> <i>e) breaches commercial sensitivity</i> 	<p>No. The Annual Governance Statements are public documents and are published on the websites.</p>
<p>Originator checklist (must be completed)</p>	<p>Comments including who has approved the report if applicable</p>
<p>Has legal advice been sought on this submission if required?</p>	<p>No. the statements have been prepared by the Chief Finance Officer, using the CIPFA/SOLACE Delivering Good Practice in Local Government: Framework 2016</p>
<p>Has the Chief Finance Officer been consulted, if required?</p>	<p>Yes, prepared the Statements and the report.</p>

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Have equality, diversity and human rights implications been considered, as appropriate?	N/A
How is the recommendation consistent with the objectives of the Police and Crime Plan?	There is a statutory requirement for both the PCC and the Chief Constable to prepare an Annual Governance Statement which sets out the internal controls in place to ensure proper practices and good governance arrangements.
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	Various departments have been consulted on the contents of the statements and the Audit Committee members have reviewed the reports.
Has communications advice been sought on areas of likely media, community, staff or partner interest and how they might be managed?	No. The statements must be published on the external websites with the accounts.
Have all relevant implications and risks been considered?	Yes.

Part One – For publication

1. Purpose of the report

To present the Annual Governance Statements for 2017/18 for the PCC and the Chief Constable to Governance Board.

2. Background

2.1 There is a statutory requirement for both the PCC and the Chief Constable to prepare an Annual Governance Statement which sets out the internal controls in place to ensure proper practices and good governance arrangements in accordance with the CIPFA/SOLACE Delivering Good Practice in Local Government: Framework (2016). The statements are built upon the seven principles of this framework.

2.2 Separate statements have been prepared for the PCC and for the Chief Constable, which are included with their accounts. The two statements are attached.

2.3 The report presents the two statements to Governance Board for noting. The statements conclude that the current governance arrangements have been reviewed and the PCC, the Chief Constable, the Chief Executive and the Chief Finance Officer for the PCC are satisfied that the arrangements for governance, risk management and control are adequate and effective. The paper states that there are no significant governance issues.

2.4 The statements have been reviewed by the Audit Committee members who have noted the statements with no comments or amendments. The statements will be presented to Audit Committee on 27th July, together with the accounts, for approval.

2.5 The statements have been reviewed by the external auditors, Grant Thornton, who are happy with the contents of the statements.

3. Recommendations

That the two statements are noted and:

- The PCC's Annual Governance Statement will be signed by the PCC, the Chief Executive and the Chief Finance Officer, and
- The Chief Constable's Annual Governance Statement will be signed by the Chief Constable and the Chief Finance Officer.

The Statements will be signed, with the Statements of Accounts on 27th July 2018, following the Audit Committee meeting.

4. Financial and resource implications

There are no financial or resource implications.

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5. Risk assessment

The report notes the risk assessment process within the two organisations and highlights the two red risks on the Corporate Risk register. No significant governance issues have been identified.

6. Equality & Diversity impact assessment

N/A

7. Environmental impact assessment

N/A

8. Consultation

Consultation has taken place with various departments and the Audit Committee members.

9. Discussed with Communications & Engagement

N/A

10. Conclusion

That the PCC and the Chief Constable note that their Annual Governance Statements will be signed on 27th July, with the accounts.

Originator approval

Name: Peter Skelton

Job title: Chief Finance Officer

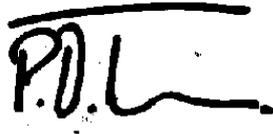
Signature: Peter Skelton

Date: 18/07/18

Chief Executive approval

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.

Signature:



Date: 18 July 2018